**Job Description**

**Maintenance Technician:**

* **Purpose of Job:**
	+ This position is responsible for maintaining plant machinery and equipment
	+ Participating in Predictive/Preventative Maintenance programs
	+ Perform various preventive maintenance checks and repairs
* **Qualifications:**
	+ Ability to manage multiple tasks and multiple priorities simultaneously
	+ Strong organizational and computer skills
	+ Self-Initiative
	+ Demonstrated willingness to learn
* **Organizational Relationships:**
	+ Immediate Supervisor: Maintenance Supervisor
	+ In absence of Maintenance Supervisor: Maintenance Manager or Plant Manager
* **Duties and Responsibilities:**
	+ Ensure a safe, healthy work environment by following all safety, health, and environmental regulations including LOTO, Confined Space Entry, and Hot Work permits.
	+ Maintain all current preventive maintenance programs
	+ Required to participate in on call rotation with other maintenance staff.
	+ Maintaining current and in-depth knowledge of all safety & environmental policies and standards related to Process Safety Management (PSM)
	+ Safety meeting attendance and pro-active incident reporting/identification is expected of all on-site personnel.
	+ Housekeeping as related, but not limited to the cleanliness and orderly organization of maintenance shop, office and parts storage facilities
	+ Demonstrate a personal commitment to the Company values; promote an environment that appreciates diversity and treats all people with respect, prohibiting discrimination and harassment of any kind.
	+ Ensures work orders that are assigned to you are processed and completed in an efficient and timely manner.
	+ Performs routine inspections of plant equipment
	+ Estimates materials, parts, tools and equipment needed for work assignments
	+ Other duties as assigned by Maintenance Manager, Maintenance Supervisor or Plant Manager not listed herein, but which need to be accomplished to maintain safe and timely day-to-day operations within the plant.
* **Physical requirements**
	+ Ability to climb down into boot pits and tunnels.
	+ Working on floors and walkways as high as 130 feet.
	+ Lifting 50 pounds repeatedly.
	+ Ability to climb steps and ladders ranging from 10 to 130 feet.
	+ Ability to enter areas or confined spaces.
	+ Walk, climb, bend and kneel easily. Lift, grip, grasp, push and pull various tools and equipment of 50lb or more.
	+ Wear and appropriately use all required personal protective equipment (safety glasses, steel toe shoes, hearing protection, respirators, fall protection, hard hats, etc.)
* **Working Conditions**
	+ Work is performed both indoors and outdoors in all weather conditions and temperatures.
	+ Frequent exposure to noise, heights, moving equipment and mechanical parts, electricity, extremely hot and cold equipment and products, flammable materials, dust, dirt and grease.
* **Performance Expectations and Competencies**
	+ Work performed is expected to meet or exceed guidelines for safety, quality, accuracy, timeliness and thoroughness.
	+ Competencies include the ability to: think and work safely, accurately troubleshoot and resolve technical problems, gain the trust and respect of co-workers and management, communicate effectively and develop good working relationships with others.
	+ Conduct self with honesty and integrity, take initiative to notice what needs to be done and the good judgment to act appropriately.